

Hide-A-Way Lake

Downstairs Room Rental Contract

- The base price for room rental is \$100 for 3 hours. Each additional hour is \$25 per hour. (Prices will be charged at the current rate.)
- Room rental may only take place when both the office and restaurant are closed.
- Room rental is not confirmed until payment is received by the HAWL office. Payment must be made by either cash or check. Payment cannot be charged to the HAWL account.
- Payment is nonrefundable.
- A printed guest list in alphabetical order must be provided to the main Security Gate the day before the event. Only the property owner and his/her guest(s) may enter the facility.
- Prior to and after the event, the property owner will contact Security to unlock/lock the downstairs lobby door (closest to the pool). This door will be the only entrance available to the rented room.
- Signs regarding the location of the light switches for the room are posted in each individual room.
- No nails, tape, staples, tacks, or any other type of anchor will be allowed to be attached to the walls, ceilings, windows, etc.
- Sand and/or water is not to be tracked into the Lodge.
- Room is to be left in the same original condition as found (clean and orderly). A broom and dust pan will be provided. Trash bags will be provided for trash disposal.
- **It is understood that the room will be left clean and in the same layout that it was pre-event. If the room is not put back in order, a break down fee of \$50 will be charged to the property owner's account.**
- **It is understood that if the room/area is left in disarray, damaged or otherwise left in disrepair, an appropriate clean-up/repair fee will be charged to the property owner's account.**
- The property owner is liable for any and all damages to the facility and/or furnishing.
- The property owner is responsible for the actions of their guest(s) at all times while in the community.
- HAWL proudly boasts a family environment. Hide-A-Way Lake Club, Inc. reserves the right to deny, cancel, or terminate the event if it does not reflect a family friendly environment.

Room Rental Date: _____ **Time of Room Rental:** _____

Room Rented: _____ Lobby (game room) (approximate capacity: 85)
_____ Board room (approximate capacity: 45)

Description of Function (ex. baby shower, birthday party, etc.): _____

Approximate Number of Guests: _____

Payment Amount Due for Room Rental: _____
(\$100 for 3 hours and \$25 an hour for each additional hour.)

Lot # _____

Property Owner Name: _____ **Phone Number:** _____

Property Owner's signature below indicates he/she has read the above and agrees to the conditions.

Signature: _____ **Date:** _____

Manager Approval: _____ **Date:** _____