

# BUILDING PERMIT APPLICATION

Permit requests are reviewed by the Architectural Committee on the 2nd and 4th Thursday of each month. Please ensure that all permit application requests are completed with all supporting documents attached and submitted to the HAWL Office the Monday before the scheduled meeting by noon.

Lot Number: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Lot Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Description of Proposed Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Pearl River County Permit#:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Mark with "X" the work items below that are involved in the work:

Building Foundation: \_\_\_\_\_

New or Altered HVAC: \_\_\_\_\_

New or Altered Plumbing: \_\_\_\_\_

New or Altered Electrical: \_\_\_\_\_

New Concrete Work: \_\_\_\_\_

New or Altered Load Bearing Frame: \_\_\_\_\_

| Type of Contractor        | Name | License Number | Phone Number |
|---------------------------|------|----------------|--------------|
| <b>General Contractor</b> |      |                |              |
| <b>Carpentry</b>          |      |                |              |
| <b>Plumbing</b>           |      |                |              |
| <b>Electrical</b>         |      |                |              |
| <b>HVAC</b>               |      |                |              |
| <b>Sewage</b>             |      |                |              |
| <b>Other:</b>             |      |                |              |
| <b>Other:</b>             |      |                |              |

I fully understand that this permit will be reviewed only by the Hide-A-Way Lake Architectural Committee. Approval of this permit request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code, regulation, or government requirement. I agree that I, as the property owner, am responsible and liable to comply with all Hide-A-Way Lake Building Codes, restrictions, covenants, and conditions. I further agree to comply with all provisions applicable to the work. I understand that I am subject to the penalty provisions should I not comply. I FURTHER UNDERSTAND AND AGREE THAT all measurements on building setbacks are from plotted & recorded corner stakes and not the road. **No work will begin until pre-construction conference is completed and at that time the permit will be issued. Prior to concrete trucks being allowed into Hide-A-Way Lake to pour concrete, the HAWL Office must be contacted a minimum of one business day (24 hours) before concrete is poured so that the forms may be inspected by HAWL.**

Date of Submittal: \_\_\_\_\_

**Signature of Property Owner**

Property Owner Name: \_\_\_\_\_ Lot No.: \_\_\_\_\_

**Checklist for Construction – Must be attached to permit application (If applicable)**

(Must check/follow up with the appropriate HAWL Building Code Sections)

1. A copy of certified Pearl River County building permit must be confirmed and attached to the Hide-A-Way Lake building permit
2. 2 sets of construction material documents (Specification/Description of Materials) (Sec. 3.2.2.4)
3. 2 sets of house building plans (Sec. 3.1.2.3) showing the layout of the following:
  - a. Framing/wall section to house
  - b. Garage
  - c. Plumbing
  - d. A/C
  - e. Foundation
  - f. Electrical
  - g. Attic
  - h. Roofing
  - i. Water heater
  - j. Mechanical
4. Setbacks and easements (Sec. 5.4.1)
5. Show on the site plan (Sec. 3.1.2.3.1) the following:
  - a. Driveway dimensions and location
  - b. Lot and home elevations and drainage swales
  - c. Locations of A/C pads
  - d. Grinder pump, water meter, and utilities location
  - e. Existing and finishing grades, contour lines, and swales
  - f. Setbacks and easements (Sec. 5.4.1)
  - g. Culvert size
6. Plot Plan (Sec. 3.2.2.2)
7. House/street numbers on mailbox/E911 Address
8. Notice from PRCUA/Sewage Design

**\*Please note: The above listed items are only a checklist for quick reference. All of the information required for construction is outlined in its entirety in the Hide-A-Way Lake Building Code.**

**Building Permit Fee:**

|  |                 |                         |
|--|-----------------|-------------------------|
| _____ <b>New House</b>   | <u>\$750.00</u> | Ticket No. BP# _____    |
| _____ Water Tap (Application with desired location must be filled out) |                 | Charge Ticket# O- _____ |
| _____ House Additions and Minor New Construction                       | <u>\$100.00</u> | Ticket No. BP# _____    |
| _____ Garage, Shed, Boat Shelter, or Outbuilding                       | <u>\$ 50.00</u> | Ticket No. BP# _____    |
| _____ Swimming Pool  | <u>\$ 50.00</u> | Ticket No. BP# _____    |
| _____ Fence  | <u>\$ 40.00</u> | Ticket No. BP# _____    |
| _____ Bulkhead _____ Deck/Dock   | <u>\$ 50.00</u> | Ticket No. BP# _____    |
| _____ Concrete Driveway & Sidewalks                                    | <u>\$ 40.00</u> | Ticket No. BP# _____    |
| _____ New Culvert (free to replace an existing culvert)                | <u>\$ 40.00</u> | Ticket No. BP# _____    |
| _____ Anything not covered above, minimum                              | <u>\$ 30.00</u> | Ticket No. BP# _____    |

**HAWL Maintenance Dept. will go out to site and check to see if construction has started prior to approval of Architectural Approval. If so, a fine will be assessed for beginning any work without approval.**

Revised: 1/11/21